

Cochrane-Fountain City School District
Human Resource Committee Minutes
January 29, 2020

Karen Knospe, chair of the committee called the meeting to order at 6:15 p.m. in the High School Conference Room. Committee members present were, Karen Knospe, Kalene Engel and Rita Greshik. Others present included Michele Butler, Lynn Doelle and Larry Cyrus

Review the Committee's Charge-The Human Resources Committee is charged with providing recommendations concerning the recruiting, hiring, training, compensating and retaining a highly qualified and diverse staff.

Review Job Descriptions- Supt. Butler reviewed the job descriptions completed thus far with the changes that were discussed prior. She informed us she will continue working on job descriptions with School Nurse next.

Review Employee Opinion Survey Results- Michele presented the results of an all staff survey and compared it to a previous survey and pointed out trends in the data.

Discuss Potential Retirement Benefit Plan-Michele Butler presented a potential retirement plan she has been considering. A lot of work still needs to be done, but Michele sees great potential in this plan. The committee appreciated the plan and looks forward to further reports from the Superintendent. Michele would like to present plan through an actuary.

Adjourn- Kalene Engel made a motion to adjourn at 7:15 p.m., seconded by Rita Greshik. Motion carried.